

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2386
COMMISSIONERS OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 4749 Twin City Highway, Suite 300
Port Arthur, Texas

Date: December 20, 2022

Present: Commissioners
Richard Beaumont
Lester Champagne
Albert Moses, Jr.
Matthew Vincent
Phil Kelley, General Manager
Glenn "Pete" Steele, Attorney

Absent: James Gamble, Sr.

Visitors: Allen Sims, DD7
Barron Cook, DD7
Charles Wheeler, USACE
Alex Knoll, USACE
Cody Crowley, LJA
Steve McCaskie, Freese & Nichols
Kim Carroll, Texan Engineering

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Moses gave the invocation.

Minutes of Meeting No. 2385

The Minutes of Meeting No. 2385 was approved as read.

Consider Resolution Regarding Renewal of Tax Abatement Policy

Mr. Phil Kelley stated that the Tax Abatement policy would not be offered for consideration as noted on the agenda. Research revealed that the District is now required to hold a public hearing to allow public comment on the renewal of the District's Tax

Abatement policy. Therefore, the consideration for renewal is tabled to allow ample time to hold a public hearing.

Update / Presentation by USACE on Sabine Pass to Galveston Bay Project

Mr. Kelley introduced Charles Wheeler, Project Manager and Alex Knoll, Project Engineer to update the board on Contract 4 (PAV04) on the Sabine Pass to Galveston Bay Project. Mr. Kelley stated that an update and presentation of the project was requested due to the location of Contract 4. The construction will be near residences along the seawall from Rosehill to Lakeview Pump Station which will likely generate public interest and questions for the board members. Mr. Wheeler began the presentation with an overview and stated that Sabine Pass to Galveston Bay Project is broken down into 10 separate contracts. Contract 1 that is located on Valero property is complete. The rest of the contracts are in the design phase. Contract 3 and 3B are at 100% design but are delayed due to HTRW issues. Mr. Kelley stated that Contract 3A is fronting protection for Alligator, Lakeside and Rodair Gully Pump Stations. USACE rejected the first round of bids received for Contract 3A. The bid packages are being reconfigured to allow more companies to bid the project. Contract 4 was advertised for bids on November 21, 2022. On December 6, 2022, USACE held a preproposal conference and project site visit that included over 75 attendees. Currently there are 161 bid inquiries. The bids will be opened on January 20, 2023. The bid will be awarded on May 26, 2023. Contract 4 will be a design-build contract which means that the project will be done in two separate phases. The first will be the design phase (1 – 1 ½ years), and the second will be the construction phase (estimated start December 25, 2025). The goal is to raise the existing levee, update the flood walls and gate structures. To reduce the inconvenience to the residents,

the majority of the work will be performed from the waterway, work days will be 7 am to 5 pm Monday through Saturday with pile driving limited to 8 am to 4 pm Monday through Friday.

Manager's Miscellaneous Reports

Mr. Kelley presented the financial statements prepared by FMW, P.C. for the period ended November 30, 2022, and gave a collateral securities report as of November 30, 2022.

Mr. Kelley stated that he, Mr. Sims and Don Corona with Orange County Drainage District had a meeting on Monday, December 19, 2022, with the Colonel from the Galveston District concerning the replacement for the retiring Director of Mega Projects, Mike Braden. The group encouraged the Colonel to consider replacing Mr. Braden with someone who is familiar with and has experience with those types of projects.

Mr. Kelley informed the Board that Golden Triangle Days will be February 26 – 28, 2023, and the TWCA Convention will begin February 29, 2023, in Bastrop, Texas. Commissioners should start considering whether they wish to attend these meetings.

EXECUTIVE SESSION – CONSIDER AND TAKE ACTION, IF ANY, ON ITEMS DISCUSSED IN EXECUTIVE SESSION

No executive session was held.

Checks & Purchase Orders
Maintenance Fund

Ck. No. 21408 – HCTRA (Brazoria County Expressway)
\$5.30 – Toll Way Charges – Meeting Expenses

Ck. No. 21409 – Allison Nathan Getz, Tax Assessor-Collector
\$4,147.85 – Taxes on 3033 Oak West Property

Ck. No. 21410 – Dannenbaum Engineering Corp
\$131,121.59 – Sabine Pass to Galveston Bay Project

Ck. No. 21411 – Deep South Crane & Rigging Co.

\$4,381.25 – Herbert Road Project

Ck. No. 21412 – Duck’s Dragline Service, Inc.

\$6,3800.00 – Trackhoe Rental – New Administration Building Project

Ck. No. 21413 – FILMR LLC

\$60.00 – Social Media

Ck. No. 21414 – HCTRA (Harris County Toll Road Authority)

\$3,655.74 – 15 Ton Crane Rental – P.S. #2

Ck. No. 21415 – Kansas City Southern

\$125.00 – Annual Drainage Pipe Rent 12/8/22-12/7/23

Ck. No. 21416 – KT Trucking & Cattle Co.

\$1,500.00 – Equipment Transport

Ck. No. 21417 – LJA Engineering, Inc.

\$14,075.29 – Stormwater Mgmt Plan, Rodair Gully Detention, Update Data Collection System, Grant Projects, Overhead Crane Engine Room-P.S. 1 Fab Shop and Main Office

Ck. No. 21418 – LJA Environmental Services, LLC

\$470.00 – HGMP Groves & A-3-A Projects

Ck. No. 21419 – LJA Surveying, Inc.

\$7,500.00 – Sun Avenue & Gulf Avenue Ditch Crossing

Ck. No. 21420 – National Networks

\$3719.70 – January Monthly Computer Service

Ck. No. 21421 – Nerbert Frelow

\$2,970.00 – Dump Truck Rental, New Administration Bldg Project

Ck. No. 21422 – Ritter Forest Products Nederland

\$1,770.00 – Rehab Discharge Pipe Supports-P.S. 3 and Mat Rental-Herbert Road Project

Ck. No. 21423 – Sigma Engineers, Inc.

\$1,092.00 – New Administration Building Project

Ck. No. 21424 – Sprint Waste Services, LP

\$9,627.39 – Portable Toilet, Holding Tank and Rolloff Container Rental, Delivery & Pickup-Multiple P.S.'s and New Administration Building Project

Ck. No. 21425 – Sunbelt Rentals

\$3,854.61 – Drum Roller-New Administration Building Project; Concrete Vibrator-Install Overhead Crane, Engine Repair Room at Fab Shop

Ck. No. 21426 – W-Industries of Texas, LLC

\$17,460.94 – Motor Test-P.S. 15 & Update Data Operations

Ck. No. 21427 – Waukesh-Pearce Industries, Inc.

\$13,501.00 – Motor Grade-Halbouty Pit/P.S. 19, Bomag Rental-P.S. 7, Bomag Compactor-Hebert Road Project

Ck. No. 21479 – INSURICA

\$250.00 – Official Bond Allison Nathan Getz 1/1/23-1/1/24

Ck. No. 21480 – Kansas City Southern

\$125.00 – Annual Rent on Contact No. 2000002546

Commissioner Vincent moved that the checks from the Maintenance Fund be approved for payment. Commissioner Moses seconded the motion. The motion carried.

Mr. Phil Kelley introduced Steve McCaskie of Freese & Nichols. Freese & Nichols is one of the joint venture groups and the District is in the process of signing a contract with them for services on some of the CDBG-MIT grant projects.

Chairman Beaumont asked if there was any other business to come before the Board. There was none.

At 2:54 p.m., Commissioner Champagne moved that the meeting be adjourned. Commissioner Vincent seconded the motion. The motion carried.


Richard Beaumont, Chairman


Albert Moses, Jr., Secretary